

Call for AStA-jobs 2015/2016

In the following, we call for AStA-jobs in the new AStA collective during the legislature 2015/2016. As we only understand our collective as complete together with all people working in the AStA, we would like to emphasize again that it is no legwork but teamwork. There are big positions (about 8hours/week with a monthly payment of 330 €) and smallpositions (about 4 hour/week with a monthly payment of 165 €) advertised.

We are aware of there will be more applications than advertised jobs, but would be happy if everybody will still come by at the AStA every time he or she likes to. Unfortunately, the AStA-buildings are not accessible for disabled persons. However, this should not be an obstacle for your application, together we will find a solution.

Please send your applications until May 10, 2015 bewerbung@asta-hannover.de

Two positions “Coordination of strategic and academic self-government”

The students participation in the academic administration is characterized by a professorial majority in all decision-making committees and the gratuitousness of most student administrative bodies, this limits the representatives in their activities. This combination of under-representation and excessive demands often the isolation of the individual students.

The persons in charge of the position named “coordination of strategic and academic self-government” should support the elected students representatives in their academic committee work. The members of the Senate, the Senate committees and faculty boards should be strategically connected to represent the interests of students at all levels, and to increase student's self-administration at the University of Hanover. For this task a good knowledge of academic and student self-government is very helpful.

The position “Coordination of strategic and academic self-government” are voluntary. The positions will be advertised for two people. There will be a monthly compensation paid for each person of 165€.

One position “Coordination of printing”

The task of that person, who is in charge of the position “Coordination of printing” is to coordinate between between the AStA and the printing collective in the students print shop. In addition this person should have a permanent overview of existing supplies and is responsible for ordering materials. Also the person should organize future maintenance work of the printing shop. Experience in the printing sector are helpful.

The position “Coordination of printing” is voluntary. The position will be advertised for one person. There will be a monthly compensation paid for the person of 165€.

One position “System administration”

The task of the person, who is in charge of the position “System administration” includes the maintenance of the hardware, which is located in the AStA (including 2 Linux server and multiple Linux / Windows clients) and the exchange of defective or inadequate hardware. Also the task includes the support for problems with software or hardware, as well as the maintenance of the website (HTML / PHP, WordPress). For managing the computers good knowledge of the function of networks (LDAP, SMB servers) and basic knowledge of a scripting language (eg, Bash, Perl, XML) is helpful.

The position “System administration” is voluntary The position will be advertised for one person. There will be a monthly compensation paid for the person of 330€.

One position “Women and Gender Politics”

As AStA it is important for us to take a critical perspective on gender relations and initiate a reflection on sexism, homophobia, transphobia and all forms of discrimination based on gender and sex. We also want to question the causes and reproduction mechanisms of discrimination. We wish to express a critical examination on the concept of heteronormativity, which means that the white-male heterosexuality is accepted as the social normality.

The task of the person, who is in charge of the position “Women and Gender Policies” is, among other things, to make these topics accessible to students. In addition the aim of this position should be to detect and combat inequalities at the university based on gender or sexual orientation. Furthermore LGBTTIQ topics should be addressed.

Therefore the person should work as a team with the person, who is in charge of the position “Queer politics”.

The position “Women and Gender politics” is voluntary The position will be advertised for one person. There will be a monthly compensation paid for the person of 330€.

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The task of the person, who is in charge of the position “Queer politics” should be, among other things, to address the critical analysis of the heteronormative normality of the society to the students. In addition, the person should be the contact person for students who are discriminated at the University because of their gender or sexual orientation. Themed events are just as desired, as freetime-activities in which people can take part, in a safe environment free from societal normality and discrimination. Therefore the person should work as a team with the person, who is in charge of the position “Women and Gender politics”.

The position “Queer politics” is voluntary The position will be advertised for one person. There will be a monthly compensation paid for the person of 330€.

One position “Anti-fascism”

The task of the person, who is in charge of the position “Anti-fascism” is to detect and fight fascist, nationalist and racist behavior at the University and beyond. Furthermore the person should address these themes to students in order to preventive fight against fascism, nationalism and racism. We wish that this person will work together with other persons from the AstA, as well as with other groups internal and external to the university.

The task of the person also includes the organization of its own content, projects and events.

The position “Anti-fascism” is voluntary. The position will be advertised for one person. There will be a monthly compensation paid for the person of 330€

Four positions “AStA service office”

The main tasks of the AStA service offices are advising students, awarding student loans as well as the “Mensa-free tables” and the issuance of international students cards.

In addition there are other organizational tasks, such as editing the loan application and collect the repayments.

For advising students it would be helpful to be fluent in German, French, Arabic, Mandarin or Russian.

The positions in the “AStA service office” are voluntary. The position will be advertised for four people. There will be a monthly compensation paid for each person of 165€.

One position “Event technology and media”

The AStA owns event technology, which is often used by the students for a variety of occasions. The steady rental of equipment entails that it is more common to failures of these devices.

The person, who is in charge of the position “Event technology and media” takes care of the maintenance and repair of the AStA devices, as well as organize any new acquisition.

In addition the person should test the functional of the technique in time it's being returned, and to supervise events of the AstA technically, for example to create audio recordings. In addition, the person should introduce other persons who are in charge of positions in the AStA into the technology and created a wiki to all relevant information about the event technique of AStA.

The position “Event technology and media” is voluntary. The position will be advertised for four people. There will be a monthly compensation paid for each person of 165€.

One position “Admission”

The person, who is in charge of the position “Admission” will work close in cooperation with the consulting offers of the AStA which already exist, to stand up for the rights of the so-called "Bildungsauslaender". This means the status group of international students who do not come from the EU Member States. These are mainly 10% of all students at the University of Hanover.

The academic life of students without German citizenship implicates a wide range of problems. Above all, students of English Master degree programs have often struggled with language barriers. Also, structural barriers, such as the regular renewal of VISA are observed. Often this status group gets in financial straits, since they are not entitled to receive “Bafög” in Germany.

International students are often affected by racism: Whether dealing with the authorities, entering the discotheque, during attendance in seminars or in everyday life on the road.

The person who is in charge of the position “Admission” should cooperate with the person, who is in charge of the position “Anti-Racism”, to support students in individual cases.

The position “Admission” is voluntary. The position will be advertised for four people. There will be a monthly compensation paid for each person of 330€.

Seven positions in the “AStA office”

The AstA office is the first contact point for many students in the AStA. The persons, who work in the AstA office are answering the phone, try to answer the questions of students who step by and perform general office duties. This includes room reservations, taking care of the loan or responding to e-mails. We expect the willingness to take the initiative to take an eye on the cleanliness of the office. Furthermore, several newspapers should be look through for university-related topics each morning to create a press review. For the work in the AStA office it would be helpful to be fluent in German, French, Arabic, Mandarin or Russian.

The positions in the “AstA office” are voluntary. The position will be advertised for seven people. There will be a monthly compensation paid for two persons of 330€ each and for five persons of 165€ each.

One position “Anti-Racism”

The task of the person, who is in charge of the position “Anti-Racism” is to expose racism at university as well as in society and to fight against it. This should be done, by organizing information sessions and creating information material. This work can be done together with groups internal and external to the university. Own concepts and ideas event to fill the place are desired.

The position “Anti-Racism” is voluntary. The position will be advertised for one person. There will be a monthly compensation paid of 165€.

Two positions “Credit service”

The task of the persons, who are in charge of the “Credit service” is the intake and adaptations of the credit repayment. The persons need to have an overview of the credit users and write reminders. In consultation with the “Finance Department”, the persons also take care of the contact with the lawyer in legal action. For this work skills in working with spreadsheet programs (for example Excel or Calc) are helpful.

The positions “Credit service” are voluntary. The position will be advertised for two people. There will be a monthly compensation paid for one person of 330€ and for one person of 165€.

One position “Layout”

The task of the person, who is in charge of the position “Layout” is to make flyers, brochures, posters and other printed products from the AStA. This also includes the AStA newspaper "KontrASt". Appropriate skills in graphics and desktop publishing programs are helpful for the work. We would like to find work samples in attached to the application.

The position “Layout” is voluntary. The position will be advertised for one person. There will be a monthly compensation paid of 330€.

Seven positions in the “BAföG and social counseling”

The “BAföG and social counseling” deals primarily with all matters relating to student finance. In addition to the focus on the BaföG it advises students in questions of health, housing allowance, unemployment benefits and social assistance. Working in the “BAföG and social counseling” is teamwork. Therefore the persons who are in charge of the positions should have some knowledge in the areas of student finance, health insurance, housing allowance, unemployment benefits and social assistance. Regular participation in continuing education courses is required. Experience in the topic of “BAföG and social counseling” or a similar provision is required, but is not mandatory.

The willingness to cooperate by exchanging information with the AStA is provided. For advising students it would be helpful to be fluent in German, French, Arabic, Mandarin or Russian.

The positions “BAföG and social counseling” are voluntary. The position will be advertised for seven people. There will be a monthly compensation paid for two persons of 330€ and for five persons of 165€.

Two positions “Archive”

The task of the persons who are in charge of the positions “Archive” is to promote the cataloging, indexing and de-icing (Distance corroding metal parts) of existing archival holdings of the AStA. In addition the digitization of the archive is also included in the task.

The positions “Archive” are voluntary. The position will be advertised for two people. There will be a monthly compensation paid for one person of 330€ and for one person of 165€.

One position “Haskalah”

Antisemitism is still present in society and also in the University, but hardly find a place in the (critical) science. The task of the person, who is in charge of the position “Haskalah” (Hebrew for Enlightenment) is to provide information on Antisemitism and the Holocaust and specifically identify the problems and discrimination mechanisms in university and society.

Cooperation with university political alliances and groups external to the university is required.

Own concepts and ideas event to fill the place are desired.

The position “Haskalah” is voluntary. The position will be advertised for one person. There will be a monthly compensation paid of 165€.

One position “Anticapitalism”

Following to the decisions by the Student Assembly and the Student Council Capitalism should be overcome perspective. The task of the person who is in charge of the position “Anticapitalism” is to address the students to the extent of capitalism and it's (re)produce in the acts in universities. Cooperation with university political alliances and groups external to the university is required. Own concepts and ideas event to fill the place are desired.

The position “Anticapitalism” is voluntary. The position will be advertised for one person. There will be a monthly compensation paid of 165€.

One position “civil clause” (Antimilitarism)

The task of the person, who is in charge of the position “civil clause” is to work with the AstA, the senate and regional alliances to develop possible measures and resolutions. In addition the person should inform students about the topic of the civil clause and make them aware of this. Cooperation with university political alliances and groups external to the university is required.

Own concepts and ideas event to fill the place are desired.

The position “civil clause” is voluntary. The position will be advertised for one person. There will be a monthly compensation paid of 165€.

One position “participation”

The main task of the person who is in charge of the position “participation” is to advice and support students as well as people who are interested in studying, with physical and/or mental handicaps. The aim is to find solutions for the problems encountered in the University of Hanover. This may include difficulties in parts of mobility or examination, as well as financial problems. It is possible, to participate in continuing education courses. Knowledge or experience in counseling or participation-advice are helpful but not mandatory.

Cooperation with university political alliances and groups external to the university is required.

Own concepts and ideas event to fill the place are desired.

The position “participation” is voluntary. The position will be advertised for one person. There will be a monthly compensation paid of 330€.

Four positions in the “University and student counseling”

The persons who are in charge in the “University and student counseling” should help students with questions and problems related to the study. For example: examination regulations, course changes, problems with the Examination Office / Admissions Office, or on stress is related to teachers.

Experience in the academic and social counseling or a similar provision could be helpful but is not mandatory. For advising students it would be helpful to be fluent in German, French, Arabic, Mandarin or Russian.

The positions “University and student counseling” are voluntary. The position will be advertised for four people. There will be a monthly compensation paid for one person of 330€ and for three persons of 165€.

One position “student ticket and mobility”

Object of “semester-ticket and mobility” deals with the implementation and support of the "Semester Ticket Social-Fund" project and is responsible for its progress. Also the aimed bike-sharing-project will be part of the your liability. Similarly, the envisaged bike sharing project. In addition, an internal and external networking is desired so that it is possible to continue nationwide on a principle of solidarity in the area of mobility&transport together with other student unions. In addition to a wide range of mobility projects with organized and conducted.

The Sachbearbeiter_innen site semester ticket and mobility is a voluntary activity. The expense a flat monthly compensation for € 330 is paid.