

Call for AStA Jobs 2019/2020

In the following, we announce vacant positions for the new AStA collective during the legislature 2019/2020.

As for us, we regard our collective only as complete with the participation of everyone working in AStA positions, however small they may be. AStA positions are primarily collaborative and depend on intense teamwork. We are aware that we will receive more applications than we can offer available positions, but we will still try to invite anyone interested. Unfortunately, the AStA office is not accessible for people with disabilities. However, this should not be an obstacle for your application, as together we may work out a suitable solution.

Please submit your applications at bewerbung@asta-hannover.de **until the 02.05.2019**

“Coordination of Academic Self-Governance” (Focus Internal Students' Politics) - One position

The students' participation in the academic administration is characterized by a professorial majority in all decision-making committees and the gratuitousness of most student administrative bodies. This limits the representatives in their activities. This combination of under-representation and excessive demands often results in the isolation of individual students. The person in charge of the position Coordination of academic self-governance should support the elected students' representatives in their academic committee work. Furthermore, the position's task is to advance networking between student councils and the AStA alongside with the department for Internal Students' Politics. For this task, a thorough knowledge of academic and student self-governance is very helpful. The position “Coordination of academic self-governance” is volunteer work. Applicants are expected to work on collective projects and participate in meetings of the whole collective. Costs incurred as part of the job are paid as part of an expense allowance. Women will be hired preferentially by same qualifications.

"Coordination of Academic Self-Governance" (Focus External Students' Politics) - One position

Academic self-governance usually is very time-consuming and requires a lot of traveling to other cities in order to connect with other bodies of students' self-governance. Well coordinated and continuous work is essential to externally represent the student body. The position working in this field supports the AStA in its political work on a nationwide level. In particular, meetings of the "Landes ASten Konferenz" (meeting of several AStAs in a federal setting) and the "freier zusammenschluss von student*innenschaften" (union of several student bodies) count to the field of work of the Coordination of academic self-governance. This work will be in close cooperation with the department of External Students' Politics. Applicants are expected to work on collective projects and participate in meetings of the whole collective. Costs incurred as part of the job are paid as part of an expense allowance. Women will be hired preferentially by same qualifications.

“Women and Gender Politics” - One position

For the AStA, it is important to take a critical perspective on gender relations and initiate reflection on sexism, homophobia, transphobia and all forms of discrimination based on gender, sex, and sexual orientation. We also want to question the causes and reproduction mechanisms of discrimination. We wish to express a critical examination on the concept of heteronormativity which supposes that white-male heterosexuality is accepted as a social norm. Responsibility for the

position “Women and Gender Politics” is, among other things, to make these topics accessible to students. In addition, the goal of this position should be to detect and combat inequalities at the university based on gender or sexual orientation. Furthermore, LGBTIQ* topics should be addressed. Therefore, the person should be working closely together with the person in charge of the position “Queer Politics”. The position “Women and Gender Politics” is volunteer work. The position will be advertised for one person. Applicants are expected to work on collective projects and participate in case worker jobs meetings. Costs incurred as part of the job are paid as part of an expense allowance. Only FLTI* persons will be employed.

“Queer Politics” - One position

The Queer Politics position is, as the name already tells, supposed to concentrate on queer (-feminist) topics. The task of the person in charge of the position Queer Politics should be, among other things, informing students about the critical analysis of a heteronormative society. In addition, the person should be the contact person for students who are discriminated at the university because of their gender or sexual orientation. Themed events are just as desired as free time activities in which people can partake in a safe environment free from social norms and discrimination. Therefore, the person should be working closely together with the person in charge of the position “Women and Gender Politics”. The position “Queer Politics” is volunteer work. The position will be advertised for one person. Applicants are expected to work on collective projects and participate in case worker jobs meetings. Costs incurred as part of the job are paid as part of an expense allowance. Only FLTI* persons will be employed.

“Media and Tech” - One position

The AStA owns event technology which is often used by the students for a variety of events. The continued rental & frequency of usage of equipment makes it prone to malfunctions and outages. The person in charge of the position “Media and Tech” takes care of the maintenance and repair of the AStA appliances, as well as possible new acquisitions. In addition, the person should perform regular checks of functionality of the equipment after it has been returned, and supervise event tech when it's being used, for example to create audio recordings of lectures. In addition, the person should introduce other people who are in charge of positions in the AStA to the technology and create a wiki with all relevant information about of the AStA's technical equipment. The position “Media and Tech” is volunteer work. The position will be advertised for one person. Applicants are expected to work on collective projects and participate in case worker jobs meetings. Costs incurred as part of the job are paid as part of an expense allowance. Women will be hired preferentially by same qualifications.

“AStA Office/Reception” - Six positions

The AStA office is the first contact point for many students in the AStA. The people working in the AStA office handle incoming phone calls, try to answer questions of students who come by and perform general administrative duties. This includes room reservations, taking care of the loan or responding to emails. For the work in the AStA office it would be helpful to be able to communicate in different languages. The positions in the AStA office are volunteer work. The position will be advertised for six people. Applicants are expected to work on collective projects and participate in case worker jobs meetings. Costs incurred as part of the job are paid as part of an expense allowance. Women will be hired preferentially by same qualifications.

“Loan Office” - Four positions

The task of the persons who are working in the AStA's loan office is giving out student loans as well as the intake and adaptations of loan repayment. The persons need to have an overview of the credit users and write reminders. In consultation with the Finance Department, the persons also take care of the contact with lawyers in case of legal actions. For this work, skills in working with spreadsheet programs (for example Excel or Calc) are helpful. The positions “Credit Service” are volunteer work. The position will be advertised for four people. Applicants are expected to work on collective projects and participate in case worker jobs meetings. Costs incurred as part of the job are paid as part of an expense allowance. Women will be hired preferentially by same qualifications.

“BAföG and Social Counseling” - Five positions

The “BAföG and Social Counseling” deals primarily with matters relating to student finance. In addition to the focus on BAföG it advises students in questions of health, housing allowance, unemployment benefits and social assistance. Working in the BAföG and social counseling is teamwork. Therefore the persons should have some knowledge in the areas of student finance, health insurance, housing allowance, unemployment benefits and social assistance. Regular participation in continuing education courses is required. Experience in the topic of BAföG and social counseling or a similar provision may be an advantage but is not mandatory. The willingness to cooperate by exchanging information with the AStA is provided. For advising students it would be helpful to be fluent in German, English, French, Arabic, Mandarin, or Russian. The positions “BAföG and social counseling” are voluntary. The position will be advertised for five people. Applicants are expected to work on collective projects and participate in case worker jobs meetings. Costs incurred as part of the job are paid as part of an expense allowance. Women will be hired preferentially by same qualifications.

“Archive” - One position

The task of the persons who is in charge of the positions “Archive” is to catalogue, index and de-ice (Removal of corroding metal parts) existing archival holdings of the AStA. In addition, the digitization of the archive is also a responsibility. The positions “Archive” are volunteer work. The position will be advertised for one person. Applicants are expected to work on collective projects and participate in case worker jobs meetings. Costs incurred as part of the job are paid as part of an expense allowance. Women will be hired preferentially by same qualifications.

“Civil Clause” (Antimilitarism) - One position

The task of the person in charge of the position Civil Clause is to work with the AStA, the senate and regional alliances to develop possible measures and resolutions pertaining the financing of academic research with money received from military organizations and the development and research of military, including weaponry, tech. In addition, the person should inform students about the topic of the civil clause and make them aware of this. Cooperation with university political alliances and groups external to the university is required. The position “civil clause” is volunteer work. The position will be advertised for one person. Applicants are expected to work on collective projects and participate in case worker jobs meetings. Costs incurred as part of the job are paid as part of an expense allowance. Women will be hired preferentially by same qualifications.

“University and Student Counseling” - Six positions

The persons in charge of “University and Student Counseling” should help students with questions and problems related to studying. Experience in the academic and social counseling or a similar provision could be helpful but is not mandatory. For advising students it would be helpful to be fluent in German, French, English, Arabic, Mandarin or Russian. The positions “University and student counseling” are volunteer work. The position will be advertised for six people. Applicants are expected to work on collective projects and participate in case worker jobs meetings. Costs incurred as part of the job are paid as part of an expense allowance. Women will be hired preferentially by same qualifications.

“Semester Ticket and Mobility” - One position

Responsibilities of “semester ticket and mobility” are the implementation and support of the "semester ticket social fund" project and its progress. You will also be supervising the development and implementation of a low cost bike sharing concept. Networking with AStAs in other parts of Germany to organize and devise nationwide student-friendly transport is a must. The "semester ticket and mobility" position is volunteer work. The position is advertised for one person. Applicants are expected to work on collective projects and participate in case worker jobs meetings. Costs incurred as part of the job are paid as part of an expense allowance. Women will be hired preferentially by same qualifications.

"AStA Service Office" - Three positions

The responsibilities will be counseling students and cafeteria vouchers. Fluency in German, English, French, Arabic, Mandarin and Russian can be helpful. The positions "AStA Service Office" are volunteer work. The positions are advertised for three people. Applicants are expected to work on collective projects and participate in case worker jobs meetings. Costs incurred as part of the job are paid as part of an expense allowance. Women will be hired preferentially by same qualifications.

"Team Critical Education" - Four positions

The responsibilities for this position include developing and supervising a wide array of critical education services. As a collective, we support a critical perspective on socio-political concepts and would like to offer a space to engage with these concepts in a variety of manners. The events/lectures/whatever you may conceptualize are part of our work on anti-discrimination and should preferably have a preventative and educational character. The position of Team Critical Education is volunteer work. The position is advertised for three people. Applicants are expected to work on collective projects and participate in case worker jobs meetings. Costs incurred as part of the job are paid as part of an expense allowance. Women will be hired preferentially by same qualifications.

“Admission” - One position

The person who is in charge of the position “Admission” will work closely in cooperation with the consulting offers of the AStA which already exist to stand up for the rights of the so-called "Bildungsauslaender". This term describes the status group of international students who do not come from the EU member states. These are mainly 13% of the students at the University of Hanover. The academic life of students without German citizenship implicates a wide range of problems. Above all, students of English master degree programs have often struggled with language barriers. Also, structural barriers such as the regular renewal of visa are observed. Often, this status group gets in financial straits since they are not entitled to receive “BAföG” in Germany. International students are often affected by racism: Whether dealing with the authorities, entering the discotheque, during attendance in seminars or in everyday life on the road. The position “Admission” is voluntary. The position will be advertised for four people. Costs incurred as part of the job are paid as part of an expense allowance. Women will be hired preferentially by same qualifications.

"Participation" - Two positions

The positions "Participation" are dedicated to the topic of accessibility. We as the current AStA collective are aiming to overcome the different sorts of barriers students are facing in university and society. The term "barriers" shall be understood on multiple levels: they can affect people who need to use a wheelchair, impede the (university) life of students through various forms of discrimination, or complicate the accessibility of the same via financial burdens. The positions are supposed to act as contact points for students who are facing constraints to their accessibility chances, and/or want to contribute ideas to improve overall accessibility. Actively developing and working on own concepts is part of the positions' tasks as well. The positions will be advertised for two people. Applicants are expected to work on collective projects and participate in case worker jobs meetings. Costs incurred as part of the job are paid as part of an expense allowance. Women will be hired preferentially by same qualifications.

"Semester Ticket Social Fund" - One position

The purpose of the position "Semester Ticket Social Fund" is the support and implementation of the respective service. Since some time ago, there is an option for students who are facing financial difficulties to get a (possibly partial) refund on their semester ticket through the fund. The position is designated to help students with filing an application or advising those who are considering doing so. Another part of the tasks is to organize the semester ticket social fund commission as well as popularising it within the student body. The position will be advertised for one person. Applicants are expected to work on collective projects and participate in case worker jobs meetings. Costs incurred as part of the job are paid as part of an expense allowance. Women will be hired preferentially by same qualifications.